

Security Information for Remote Access to the Add Health Data

Remote Access Form (RAF) for SRW
Notes and instructions
2/13/2025

Please read!

Remote Access Form (RAF)

- Each researcher who will access the Add Health data submits this form.
- The form can be used for ONE location only.
 - Submit additional forms for each other location.
- PI of the contract must sign at the end of the form at **Contract Investigator**.

Security Information for Remote Access to the Add Health Data

Remote Access Form for UNC SRW server

Researcher: _____

Contract Investigator (PI): _____

Contract #: _____

I. Data Agreement

1. Add Health data, including temporary data analysis files or subsets of the data, may not be copied to other media such as CDs, flash drives, or the hard drive of a computer. All Add Health data must remain at the primary storage location (i.e., on UNC's SRW).

_____ I agree that I will not copy any data files by any means.
user initials

II. Location to be used for remote access

2. Remote access from public places such as airports, libraries, and internet cafes is not permitted.

_____ I agree to this condition.
user initials

3. Location (street address, type of building, office or room description) and duration of access must be provided to Add Health for **each location** where you will be working when accessing the Add Health data. You must have Add Health approval before accessing from any location.

_____ I agree to this condition.
user initials

4. What is the physical location (that you are describing on this form) that will be used for remote access?

One address per form; submit a form for each address separately.

Street Address

- If home, enter just the city and state.
- If campus or business, include street address and building name (or number).

Type of Building

- For example: private home, apartment complex, business office, campus office, etc.

5. Office or Room Description

Is the room private?

☐

Yes

☐

No

(click yes or no)

Is the room lockable?

☐

Yes

☐

No

(click yes or no)

Remote Access Form for UNC SRW server

(PAGE 2 OF 2)

III. Confirmation of Review by Researcher and Contract Investigator

Researcher's Name

Researcher's Signature

Date

Contract Investigator's Name

Contract Investigator's Signature

Date