

**The University of North Carolina at Chapel Hill, Carolina Population Center
National Longitudinal Study of Adolescent to Adult Health
Data Use Contract**

Instructions for Completing Attachment A: Sensitive Data Security Plan

There are a number of different storage locations where you might choose to store the Add Health data.

Please make your selection and then read the associated document “How to secure ...” from the Add Health website to see the essential components of a good security plan for that storage location.

Submit the completed Attachment A: Form to Describe Sensitive Data Security Plan for your storage location.

If your storage location is not listed, or if you need assistance with the security plan, please email [Add Health Contracts](#).

Data Stored on a Stand-Alone Computer

A stand-alone computer is one that is in no way connected to another computer or networked device such as a switch, hub, or router.

The security plan form and information on how to secure a stand-alone computer are available at <http://www.cpc.unc.edu/projects/addhealth/contracts/security/standalone>

Data Stored on an External Hard Drive

The external hard drive is a modified version of the stand-alone computer, in effect keeping the Add Health data off the Internet or a local area network (LAN), while using your daily-use computer.

The security plan form and information on how to secure an external hard drive are available at <http://www.cpc.unc.edu/projects/addhealth/contracts/security/externaldrive>

Data Stored on a Server

A server can be used as a File Server (files reside on the server, but are served to the user's computer over the network) or as a Compute Server (files are stored on the server and all processing of the data files are done on the server: data files are not served to the user's computer over the network).

The security plan form and information on how to secure a server are available at <http://www.cpc.unc.edu/projects/addhealth/contracts/security/server>