

# Annual Reports

Add Health Restricted-Use Data Contracts require that you submit annual reports to the Contract Administrator.

The report must include the following:

- A current IRB letter of approval or exemption for the research project (*only one is required, with PI's name referenced*).
- A list public presentations at professional meetings (*since your last report*) using results based on the Add Health Data Files.
- A list of papers accepted for publication (*since your last report*) using the Add Health Data Files, with complete citations.
- A list of grants that have been awarded (*since your last report*) for use of the Add Health Data Files.
- A list of dissertations and theses completed (*since your last report*) using the Add Health Data Files, with complete citations.
- A current list of those associated with your contract, including: *researchers* (those who are authorized to access the Add Health Data Files), *collaborators* (those who consult or mentor but who do not access the Add Health Data Files), *admin support*, *IT staff*, and *officemates*.
- A list of those no longer associated with your contract (*since your last report*).

**The University of North Carolina at Chapel Hill, Carolina Population Center  
National Longitudinal Study of Adolescent to Adult Health**

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**Add Health Annual Report**

Your Add Health annual report is due each year on or before the anniversary of the initial date of the Contract Period.

Please complete each section below.

PRINCIPAL INVESTIGATOR	CONTRACT #	DATE OF REPORT

**1. Current IRB letter of approval or exemption for the research project (only one is required, with PI's name referenced)**

I have submitted the current IRB approval or exemption letter. <i>(not required if terminating contract)</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
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**2. List of public presentations at professional meetings (since your last report) using results based on the Add Health Data Files**

*include:* TITLE of your presentation  
 ALL AUTHORS  
 DATE GIVEN  
 NAME of the conference  
 YEAR  
 LOCATION


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**3. List of papers accepted for publication (since your last report) using the Add Health Data Files**

include: DOI  
COMPLETE CITATION


**4. List of grants that have been awarded (since your last report) for use of the Add Health Data Files**


**5. List of dissertations and theses completed (since your last report) using the Add Health Data Files**

include: LINK TO THE DOCUMENT (if available)  
COMPLETE CITATION


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**6. Current list of others associated with your contract (do not list the PI):**

- RESEARCHERS *(those users who are authorized to access the Add Health Data Files)*
- COLLABORATORS *(those users who consult or mentor but who do not access the Add Health Data Files)*
- ADMIN SUPPORT
- IT STAFF
- OFFICEMATES

NAME OF USER	ROLE
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**7. List of those no longer associated with your contract (since your last report)**

NAME OF USER	ROLE (RESEARCHER.....COLLABORATOR.....ADMIN SUPPORT.....IT STAFF.....OFFICEMATE)
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